



**WESTINGHOUSE ARTS ACADEMY CHARTER SCHOOL
SCHOOL BOARD OF DIRECTOR'S MEETING
MEETING MINUTES**

Wednesday, December 3, 2025 @ 6:30 PM

1. Call to Order

- **The meeting will be called to order by Dr. Anne Clark 6:34 p.m.**

- **Roll Call by Gloria Rayman (Board Members Only)**
Greg Jakub, Linda Kirk, Gloria Rayman, John Hsiro
Absent: James Jones, Bernadette Gibson, Bill Pricener

2. Public Comments on Agenda Items

No Public Comment

3. Approval of Minutes: [November Minutes](#)

A motion was made by **Greg Jakub** and seconded by **John Hsiro** to approve the minutes for the November 5, 2025 WAA Board Minutes. The motion passed unanimously.

4. Financial Report: [Financials](#)

Dr. Clark shared good news from Parker about the continued support from the Company who holds our bond. They will continue to support our growth efforts.

A question was posed about the Financial Overview provided by Vertex. There was a question about the verbiage used in the report. Additionally, there was concern about it being stated that the school is below budget and indeed it is a deficit in a deficit not

under the budget.

Dr. Clark stated that Mike from Vettex will be in the meeting in January to answer any questions, to provide clarification, and to provide a report so that there is no misunderstanding.

A question was posed concerning the reporting on the top of page 5. Dr. Clark offered that the team has been looking at Student Health services and all of the financials. The team has been working on numbers for a number of months. Vertex is based on real expenditures instead of estimating. They are real figures. The reporting is almost \$60,000.00 rather than \$7500.00 for Student Health Services. The school is using STAT services rather than a WAA school nurse. even though number is high there would be a greater cost paying for salary and benefits at this point. Dr. Clark will clarify this reporting with Vertex, and Mike will clarify next month as well.

Motion made by **Gloria Rayman** and seconded by **John Hsiro** to approve the Financial Reports as presented. Motion carried unanimously.

5. Leadership Report: [Leadership Report](#)

NHS doing great work. Club days have been great.
Meetings with students needing support and support was given in Social Studies
Behavior is getting better and almost eliminated with no destruction and class avoidance

The following highlights were offered:

Spare space in school and having a designated space...being added to agenda
Cell phones—going very well with policies in place by the teachers
January midyear—take a look at progress and data to present
Graduation rate—three 11th graders will graduate early
New system in place for attendance recording
Art area first period
Resource Room-every day every period

6. Approvals:

Ratification of the Approval of [Vertex Agreement](#) for Enrollment Marketing.

Motion made by Linda Kirk and seconded by Greg Jakub to approve the Vertex Enrollment Marketing Agreement. Motion carried unanimously.

Approval of Spring Musical Guidance “Mission, Vision, Goals, and Data Points.”

Greg Jakub offered that there would be \$3000 from Spitfire for this year and for the Musical.

Motion made by Gloria Rayman and seconded by Linda Kirk to approve the Spring Musical Guidance “Mission, Vision, Goals, and Data Points” document as submitted. Motion carried unanimously.

Approval to loan TCVA the amount of \$8,252.50 to pay D&O insurance.

Motion made by Gloria Rayman and seconded by Dr. John Hsiro to approve the loan to TCVA in the amount of \$8,252.50 to pay for the D & O Insurance. Motion carried unanimously.

Approval to pay rent in the amount \$60,000.00 to TCVA for months July 2025 through December 2025 to TCVA. This is the monthly amount budgeted for the 2025-2026 school years.

Motion made by Greg Jakub and seconded by Dr. John Hsiro to pay rent in the amount of \$60,000.00 to TCVA for the months of July 2025 through December 2025 as budgeted. Motion carried unanimously.

Approval for WAA to offer the use of a small office to the PitCairn Police Department.

Linda Kirk made a motion which was seconded by Dr. John Hsiro to approve the use of a small office at WAA for the PitCairn Police Department. Motion carried unanimously.

7. Executive Session

None

8. Adjournment

Meeting was adjourned at 7:05 PM

9. Upcoming Events

- **Next Monthly Board Meeting: January 7, 2026**