



**WESTINGHOUSE ARTS ACADEMY CHARTER SCHOOL
SCHOOL BOARD OF DIRECTOR'S MEETING**

Wednesday, February 5, 2025 @ 6:30 PM

Meeting Minutes

Virtual Meeting -Virtual

Topic: WAA Board Meeting

Time: Feb 5, 2025 06:30 PM Eastern Time (US and Canada)

Every month on the First Wed, until Jul 2, 2025, 6 occurrence(s)

Join Zoom Meeting

<https://westinghousearts-org.zoom.us/j/84168172806?pwd=teLbibSUSJj7VIa07JR3trUmR6K9RW.1>

Meeting ID: 841 6817 2806

Passcode: JS1t8W

**Westinghouse Arts Academy Charter School
Board of Trustees Meeting Agenda
February 5, 2025**

1. Call to Order

- The meeting will be called to order by Dr. Anne Clark-6:30
- Roll Call by Gloria Rayman (Board Members Only)

\ Present: Dr. Jones, Ms. Gibson, Mr. Jakub, Ms. Kirk, Dr. Hsiro, Ms. Rayman

\ Absent: Mr. Pricener

2. Public Comments on Agenda Items

- Members of the public are invited to comment on agenda items as listed below. Comments are limited to [3 minutes per speaker]. Please email Dr. Anne Clark at aclark@westinghousearts.org by 6:30 p.m. the day prior to the board meeting.
- **Presentation from Student Alana Mitchell on attending NASA Conference.**

3. Approval of Minutes

- **January , Monthly Meeting Notes**
Motion made by Gloria Rayman and seconded by Bernadette Gibson to approve the minutes from the December 4, 2024, meeting. Motion passed unanimously.

4. Financial Report

- **December 2024 Financials: Review and approval of the October 2024 financial statements.-Tabled**
- **Bills Approved-Tabled**
- **Financial Summary for January-Tabled**

5. The State of Learning Address

- [State of Learning Address](#) -Tabled
- [Leadership Report](#) -No Questions
- [Preliminary Schedule for 2025-2026](#)
- **Report from the Family Teacher Organization (FTO): Ms. Marian Sefcik will provide an update on recent and upcoming event...inconsistency of snow days:**
- *FTO Report for Westinghouse Arts Academy Board of Directors Meeting*
- *The Valentine's Day event for teachers and staff will be held Wednesday February 12 th in the second-floor conference room.*
- *Musical Theatre Practicum class performance will be held Monday*
- *February 10th in the auditorium at 6:30. This is a donation-based admission event*
- *Student led one act play Trifles will be February 21 & 22.*
- *Our literary students will have an event "Poetic Ways of Seeing" with the support of the International Poetry Forum on February 24 th at City of Asylum on the Northside.*
- *Music Department performance will be March 1st*
- *Our March meeting will be Monday, March 3 at 6:30.This will be an online meeting.*
- *Question from parents:*

The end of the marking period was January 15 when can parents expect report cards?

When teachers are out there is never work posted for the students. Is this not a requirement?

NHS invitations for eligible sophomores and juniors have not been sent out. Induction is scheduled for April.

Are there graduation cords available for honor and high honor students who chose not to join NHS? (If not the FTO will pay for these)

Concerns were raised about the inconsistency in the calling of "snow days." School was held on a day when the temperature was 2 degrees and yet school was remote on days it was 20 degrees.

We were told that the previous administration did not get approval for Flexible Instruction Days. Do these days off have to be made up.

There still seems to be issues with online learning i.e.: students in wrong classes, no foreign language instruction.

There is still concern about the Chemistry instruction and lack of communication concerning the class.

Have the Stakeholders' Meetings been rescheduled and if not, when can that be expected to happen?

As stated last month, Senior parents have asked if a meeting is possible concerning where things stand for graduation.

6. Approvals:

Approval to send the two students and one teacher to the [NASA Conference](#) not to exceed \$5,000.00.

Motion made by John Hsiro and seconded by Bernadette Gibson. Motion passed Unanimously.

Approval to hire employee 16124 as Special Education ParaProfessional.

Motion made by Greg Jakub and seconded by John Hsiro. Motion passed Unanimously.

Approval to hire employee 16125 as a Certified English Teacher.

Motion made by Bernadette Gibson and seconded by John Hsiro. Motion passed Unanimously.

Approval to extend Dr. Anne Clark's [Contract](#) to August 30, 2026.

Motion made by Gloria Rayman and seconded by Bernadette Gibson. Motion passed Unanimously.

Approval to have Dr. Anne Clark serve as Interim CSA for the 2025-2026 school years.

Motion made by Gloria Rayman and seconded by Linda Kirk. Motion passed Unanimously.

Approval of Spider [Contract](#) for Tier Two Intervention Software.

Motion made by Gloria Rayman and seconded by John Hsiro. Motion carried Unanimously.

Approval of [Social Media Policy](#) for WAA.

Motion made by Gloria Rayman and seconded by Linda Kirk. Motion passed Unanimously.

7. Executive Session

- **Motion to move into executive session only if needed.**
None Needed

8. Adjournment

- **Motion to adjourn the meeting.**

Motion made by John Hsiro and seconded by Gloria Rayman. Motion passed Unanimously.

9. Upcoming Events

- **Monthly Board Work Session Meeting: February 26th**
- **Monthly Board Meeting: March 5th**

Process and Protocols for Speaking at Charter School Board Meetings Under the Sunshine Act

Process for Speaking at a Charter School Board Meeting:

1. **24-Hour Notice Requirement:**

In order to speak at a board meeting, you are required to provide a minimum of 24 hours' notice before the scheduled meeting. This allows the board to prepare and ensure that everyone who wishes to speak has a chance to be heard. The meeting agenda and dates are typically posted on the school's website, and we encourage you to review them ahead of time.

2. **Submission of Written Comments:**

Along with the 24-hour notice, you must submit a written statement of the comments or topic you wish to address. This written statement will be provided to board members ahead of the meeting and will be added to the official record. It ensures that your concerns or feedback are clearly communicated and allows the board to review any relevant information prior to the meeting.

3. **Comment Guidelines:**

- All comments must relate to school operations, student success, or governance.
- Each speaker will be allotted a maximum of **three minutes** to speak. This time limit ensures that everyone who wishes to participate has the opportunity to do so.
- Please refrain from discussing confidential student matters, personnel issues, or other topics that are protected under privacy laws. These matters should be addressed through appropriate channels and not during the public comment portion of a meeting.

4. **Submitting Requests to Speak:**

- To notify the board of your intent to speak, please send an email to aclark@westinghousearts.org at least 24 hours before the meeting. Your email should include your name, the subject you intend to address, and the written statement of your comments.
- If you have any questions about the process or need assistance, please contact Dr. Anne Clark aclark@westinghousearts.org or 717-818-7680

Your voice is important to us, and we value the perspectives of our school community. Adhering to these protocols will ensure a smooth and productive meeting that allows everyone an opportunity to participate within the guidelines of the Sunshine Act.

Thank you for your cooperation, and we look forward to your engagement in helping us continue to improve and grow our school. We will be taking applications for one parent to join the board, if interested please complete Google Form: <https://forms.gle/G6MuXTXYgCzXJ1df8>

Sincerely,

Dr. Anne Clark

Interim CSA/Lead Consultant

Westinghouse Academy Arts Charter School