



**WESTINGHOUSE ARTS ACADEMY CHARTER SCHOOL  
SCHOOL BOARD OF DIRECTOR'S MEETING  
Board Meeting Minutes**

**Wednesday, December 4, 2024 @ 6:30 PM**

Hybrid Meeting - Virtual and In Person

[https://westinghousearts-org.zoom.us/my/j4985722966\\_BoardMeeting](https://westinghousearts-org.zoom.us/my/j4985722966_BoardMeeting)

Meeting ID: 829 0442 0112

Passcode: 413522

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**Westinghouse Arts Academy Charter School  
Board of Trustees Meeting Minutes  
December 4, 2024**

**1. Call to Order**

Check presentation from SpitFire Catering with Owner Jeremy presenting a check from their Golf Outing to WAA for \$2500.00. He also brought sandwiches. Thanks was offered from the Board and the School.

- The meeting will be called to order by Dr. Anne Clark at 6:30PM
- **Roll Call by Gloria Rayman (Board Members Only)**

**Present:** Linda Kirk, Bernadette Gibson, Gloria Rayman, John Hsiro, Greg Jakob

**Absent:** Bill Pricener-Joined Late by phone

**2. Public Comments on Agenda Items**

- **Members of the public are invited to comment on agenda items as listed below. Comments are limited to [3 minutes per speaker]. Please email Dr. Anne Clark at [aclark@westinghousearts.org](mailto:aclark@westinghousearts.org) Your voice is important to us, and we value the perspectives of our school community. Adhering to these protocols will ensure a smooth and productive meeting that allows everyone an opportunity to participate within the guidelines of the Sunshine Act. Thank you for your cooperation, and we look forward to your engagement in helping us continue to improve and grow our school.**

**Marian Sefcik-Questions and concerns about AP Language** and comments about not having an intensive writing component. Concerns about being able to do the Exam and refunds need to be given to students registered; AP Course on their transcript-How will this be handled?

**Colleen Kimberlin**-Concerns and questions about teachers not being certified. How will AP Exams be done and handled; On-line options present options, but school has been seven weeks without a teacher. She stressed that she believes in the school and that we need the school.

**Amanda Zimmer**-Concern about needed teachers. She offered the suggestion for Teacher Certifications-Emergency Certify and pay for that. Teachers bring passion to the classroom and the school. They have had meaningful training. The teacher absences and the use of the buddy classroom ends up being like a double study hall in classrooms. We need to engage with activities in the classrooms. Engagement in learning and attendance are both declining. IDEA and FAPE are being denied due to lack of a teacher. We need to hire a teacher and support staff. We need to provide ProfessionalDevelopment for all teachers-training teachers-tap into training and collaboration-

### **3. Approval of Minutes**

- **November 4, 2024, Monthly Meeting Minutes**

Motion made by John Hsiro and seconded by Bernadette Gibson to approve the minutes from November 4, 2024. Motion passed unanimously.

### **4. Financial Report**

- **November 2024 Financials: Review and approval of the October 2024 financial statements. [Ratification of payroll, bills, and contracts.](#)**

Motion made by Gloria Rayman and seconded by Linda Kirk to approve the financials, payroll, bills, and contracts. Motion carried unanimously.

- **Greg Jakub expressed concerns about the electricity bill and about the number of lights on at the Castle Building.** Electricity and the need to turn off the box in the castle in order to save on the electric bill. Motion made by Gloria Rayman and seconded by Linda Kirk to turn off the box. Motion carried unanimously.

### **5. [Report from Leadership](#)**

- Leadership Report: Please refer to the attached leadership report for updates.
- Talked about staff attendance and new safety with swipes
- Talked about murals, painting and front of building work
- Cleaners over Christmas Break/Floors
- Dr. Clark has started Evaluations-great work being done at the school by our teachers

**Report from the Family Teacher Organization (FTO):** Ms. Marian Sefcik will provide an update on recent and upcoming events.-Pies delivered–17% increase over last year-Mr. Jakub and students helped unload the truck

- Holiday program–raffle baskets–proceeds go to the art area–cocoa and cookies;
- Update on Amazon wish list
- Musical Guild–MT Parents-do their own fundraising–completely fund the Spring Musical
- Mr. Jakub–thanks for decor of the park and the students assistance!
- Next mtg-January 6th on-line for FTO/Parent meeting for Seniors/Graduation

## 6. Approvals

- **Approval to hire employee 16122 as a part time chemistry teacher at a rate of \$18.00 hour with no benefits.** Motion made by John Hsiro and seconded by Greg Jakub to approve. Motion passed unanimously.
- **Approval to accept the resignation of employee 17067 English Teacher.** Motion made by Bernadette Gibson and seconded by Linda Kirk to approve. Motion passed unanimously.
- **Approval to accept the resignation of employee 17110 English Teacher.** Motion made by John Hsiro and seconded by Bernadette Gibson to approve. Motion passed unanimously.
- **Approval to accept the retirement of employee 17803 Sped Administrative Assistant.** Motion made by Gloria Rayman and seconded by Bernadette Gibson to approve. Motion passed unanimously.
- **Approval to hire two part time substitute teachers at a rate of \$120.00 a day.** Motion made by John Hsiro and seconded by Greg Jakub to approve. Motion passed unanimously.
- **Approval of resignation of employee 16103 Substitute Guidance Counselor.** Motion made by Gloria Rayman and seconded by John Hsiro to approve. Motion passed unanimously.
- **Approval of contract with Grow School to run student enrollment campaign.** Motion made by John Hsiro and seconded by Greg Jakub to approve. Motion passed unanimously.
- **Approval of [Equitable Agreement](#) for 401k with bundle services.** Motion made by Gloria Rayman and seconded by Greg Jakub to approve. Motion passed unanimously.
- **[Group](#) Monthly Technology Services.** Motion made by John Hsiro and seconded by Linda Kirk to approve. Motion passed unanimously.
- **Approval of [Dave Davis Contract](#) to set up computer labs in Rooms 306 (Apple Lab) and 302 (Digital Arts Lab) in Main Campus.** Motion made by Bernadette Gibson and seconded by Linda Kirk to approve. Motion passed unanimously.

- **Approval to buy out agreement with [Reactor Gaming](#) for Esports and the Digital Lab.** Motion made by John Hsiro and seconded by Bernadette Gibson to approve. Motion passed unanimously.

## **7. Executive Session**

Board Member-Interviewed several parents for this board and TCV Arts Board

## **8. Adjournment**

- **Motion to adjourn the meeting.-7:04 PM**

## **9. Upcoming Events**

- **Monthly Board Work Session Meeting: No Meeting**
- **Monthly Board Meeting: January 8, 2025**

Respectfully Submitted,

Debra L. Lehew, Ed. D

Board Secretary