



**WESTINGHOUSE ARTS ACADEMY CHARTER SCHOOL  
SCHOOL BOARD OF DIRECTOR'S MEETING**

**Wednesday, December 4, 2024 @ 6:30 PM**

Hybrid Meeting - Virtual and In Person

[https://westinghousearts-org.zoom.us/my/j4985722966\\_BoardMeeting](https://westinghousearts-org.zoom.us/my/j4985722966_BoardMeeting)

Meeting ID: 829 0442 0112

Passcode: 413522

**Public Notice**

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**Westinghouse Arts Academy Charter School  
Board of Trustees Meeting Agenda  
December 4, 2024**

**1. Call to Order**

- The meeting will be called to order by Dr. Anne Clark
- Roll Call by Gloria Rayman (Board Members Only)

**2. Public Comments on Agenda Items**

- Members of the public are invited to comment on agenda items as listed below. Comments are limited to [3 minutes per speaker]. Please email Dr. Anne Clark at [aclark@westinghousearts.org](mailto:aclark@westinghousearts.org)

**3. Approval of Minutes**

- November 4, 2024, Monthly Meeting Minutes  
The minutes from the November 4, 2024, meeting will be reviewed and considered for approval.

**4. Financial Report**

- November 2024 Financials: Review and approval of the October 2024 financial statements.
- [Ratification of payroll, bills, and contracts.](#)

**5. [Report from Leadership](#)**

- **Leadership Report:** Please refer to the attached leadership report for updates.
- **Report from the Family Teacher Organization (FTO):** Ms. Marian Sefcik will provide an update on recent and upcoming events.

**6. Approvals**

- Approval to hire 16122 as a part time chemistry teacher at a rate of \$18.00 hour with no benefits.

- Approval to accept the resignation of employee 17067 English Teacher.
- Approval to accept the resignation of employee 17110 English Teacher.
- Approval to accept the retirement of employee 17803 Sped Administrative Assistant.
- Approval to hire two part time substitute teachers at a rate of \$120.00 a day.
- Approval of resignation of employee 16103 Substitute Guidance Counselor.
- Approval of contract with Grow School to run student enrollment campaign.
- Approval of [Equitable Agreement](#) for 401k with bundle services.
- Approval of Wilson Group Monthly Technology Services.
- Approval of Dave Davis Contract to set up computer labs in Rooms 306 (Apple Lab) and 302 (Digital Arts Lab) in Main Campus.
- Approval to buy out agreement with Reactor Gaming for Esports and the Digital Lab.
- Approval to hire as a substitute teacher as a daily substitute at a rate \$120.00 a day and hourly when not working 8 hours.

## 7. Executive Session

- Motion to move into executive session only if needed.

## 8. Adjournment

- Motion to adjourn the meeting.

## 9. Upcoming Events

- Monthly Board Work Session Meeting: No Meeting
- Monthly Board Meeting: January 8, 2025

## Process and Protocols for Speaking at Charter School Board Meetings Under the Sunshine Act

### Process for Speaking at a Charter School Board Meeting:

#### 1. 24-Hour Notice Requirement:

In order to speak at a board meeting, you are required to provide a minimum of 24 hours' notice before the scheduled meeting. This allows the board to prepare and ensure that everyone who

wishes to speak has a chance to be heard. The meeting agenda and dates are typically posted on the school's website, and we encourage you to review them ahead of time.

2. **Submission of Written Comments:**

Along with the 24-hour notice, you must submit a written statement of the comments or topic you wish to address. This written statement will be provided to board members ahead of the meeting and will be added to the official record. It ensures that your concerns or feedback are clearly communicated and allows the board to review any relevant information prior to the meeting.

3. **Comment Guidelines:**

- All comments must relate to school operations, student success, or governance.
- Each speaker will be allotted a maximum of **three minutes** to speak. This time limit ensures that everyone who wishes to participate has the opportunity to do so.
- Please refrain from discussing confidential student matters, personnel issues, or other topics that are protected under privacy laws. These matters should be addressed through appropriate channels and not during the public comment portion of a meeting.

4. **Submitting Requests to Speak:**

- To notify the board of your intent to speak, please send an email to [aclark@westinghousearts.org](mailto:aclark@westinghousearts.org) at least 24 hours before the meeting. Your email should include your name, the subject you intend to address, and the written statement of your comments.
- If you have any questions about the process or need assistance, please contact Dr. Anne Clark [aclark@westinghousearts.org](mailto:aclark@westinghousearts.org) or 717-818-7680

Your voice is important to us, and we value the perspectives of our school community. Adhering to these protocols will ensure a smooth and productive meeting that allows everyone an opportunity to participate within the guidelines of the Sunshine Act.

Thank you for your cooperation, and we look forward to your engagement in helping us continue to improve and grow our school. We will be taking applications for one parent to join the board, if interested please complete Google Form: <https://forms.gle/G6MuXTXYgCzXJ1df8>

Sincerely,

Dr. Anne Clark

Interim CSA/Lead Consultant

Westinghouse Academy Arts Charter School