

## **2023 - 2024 ASYNCHRONOUS Virtual Instruction Procedures - STUDENTS**

The following expectations are provided as general guidance to making any virtual learning time effective and productive.

### **DIRECTIONS FOR STUDENTS:**

1. Assignments will be posted for students to Google Classroom by 8:00am on asynchronous virtual instruction days.
2. Students must complete and submit assignments by 3:00pm during asynchronous days.  
**Completion of assignments = student's "attendance" to class.**
3. Teachers can be reached via email during the day if you require any assistance or have questions.
4. Advisory will not be held during asynchronous virtual instruction days.
5. Study halls will not occur during **any** virtual instruction day.
6. **If you are having trouble logging in or completing assignments**, students must reach out for assistance by emailing their teachers.
7. **If a student is unable to complete the coursework, particularly for first period - email [attendance@westinghousearts.org](mailto:attendance@westinghousearts.org) so that their attendance for the day is appropriately taken.**
8. Please reach out to Dr. Lehew if you have any issues/concerns with accommodations or modifications.