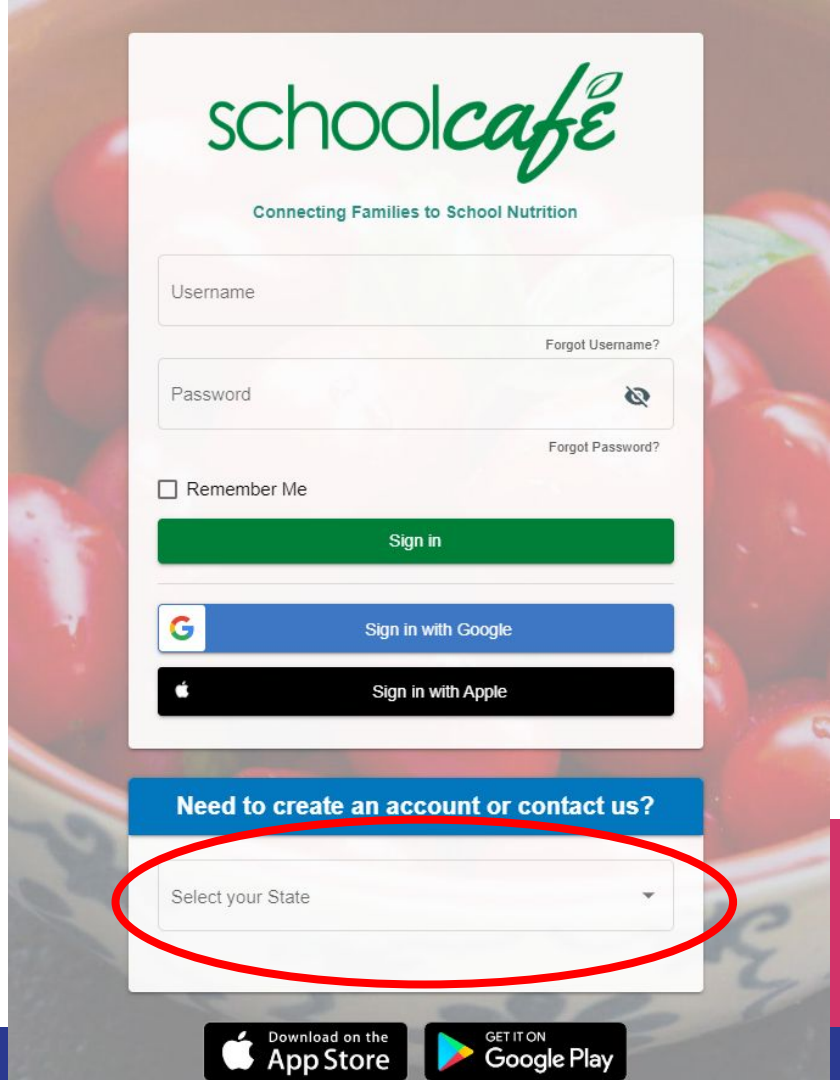
Creating a School Cafe Account

Westinghouse Arts Academy Charter School

School Cafe

www.schoolcafe.com

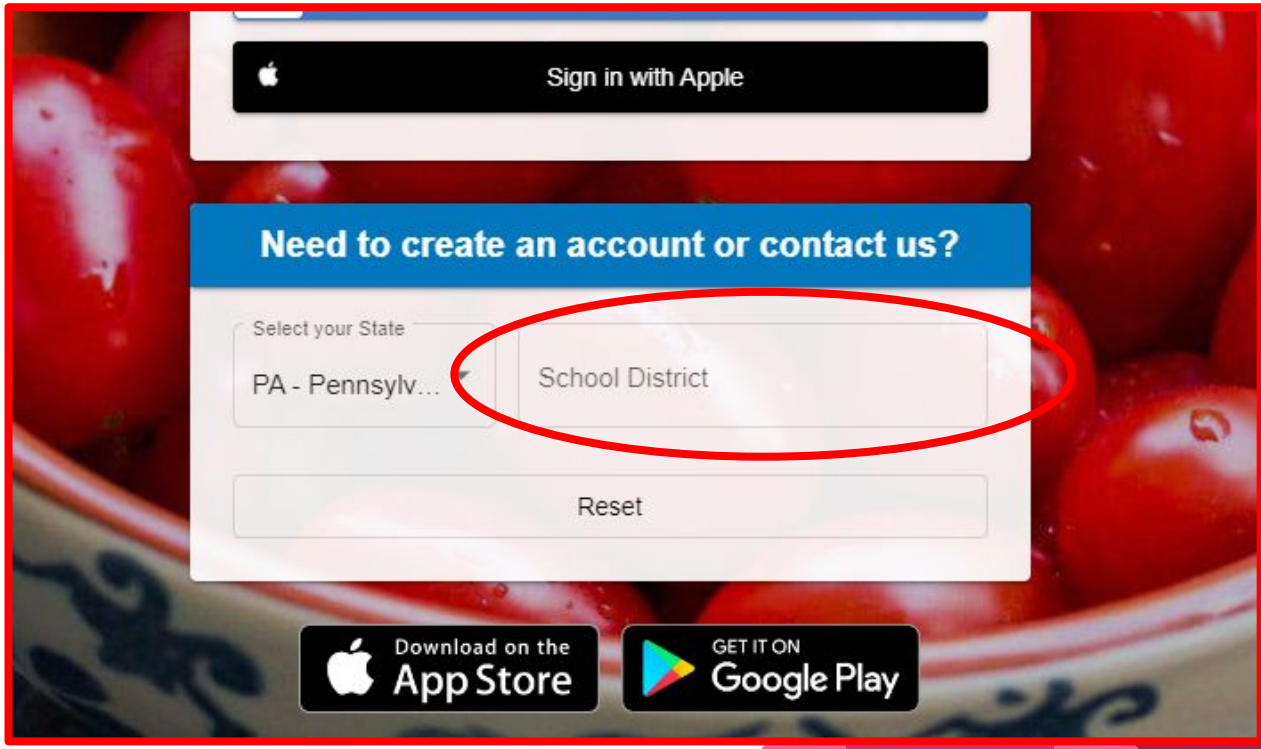
- To begin, click “Select your State”
- Select PA



School Cafe

www.schoolcafe.com

Our School District is Westinghouse Arts Academy.



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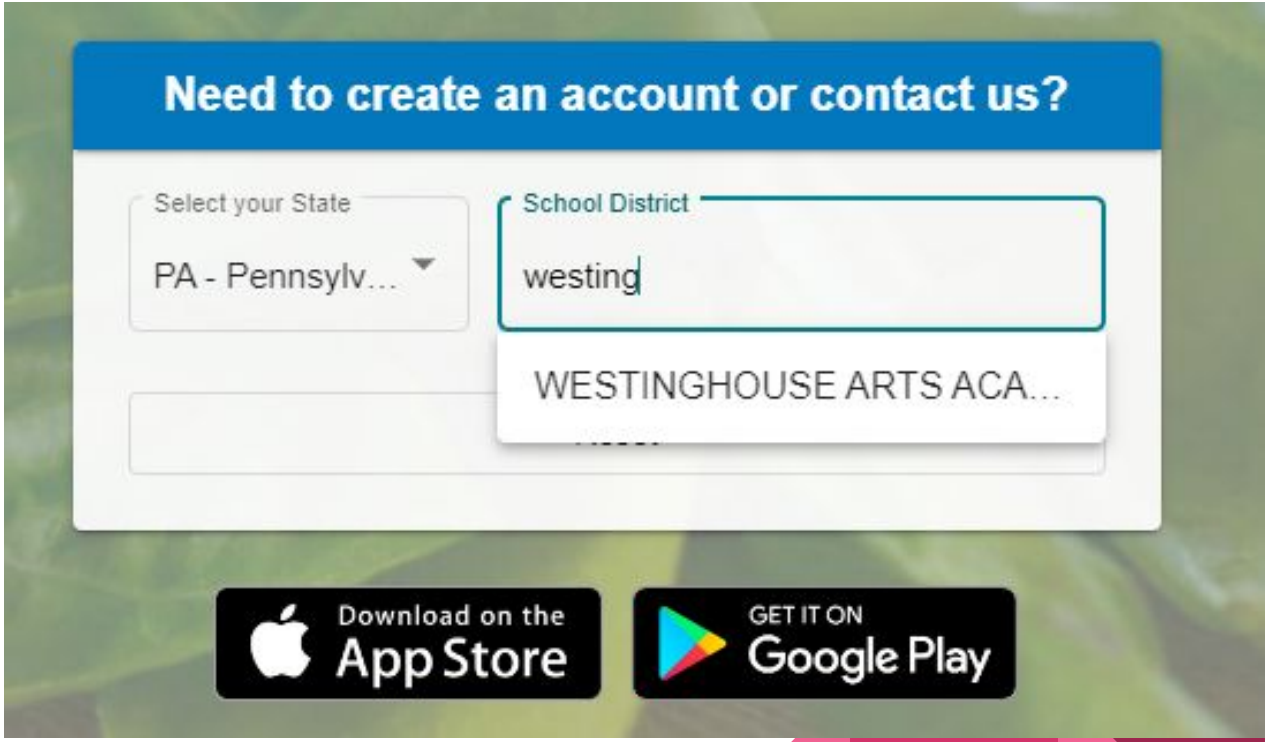

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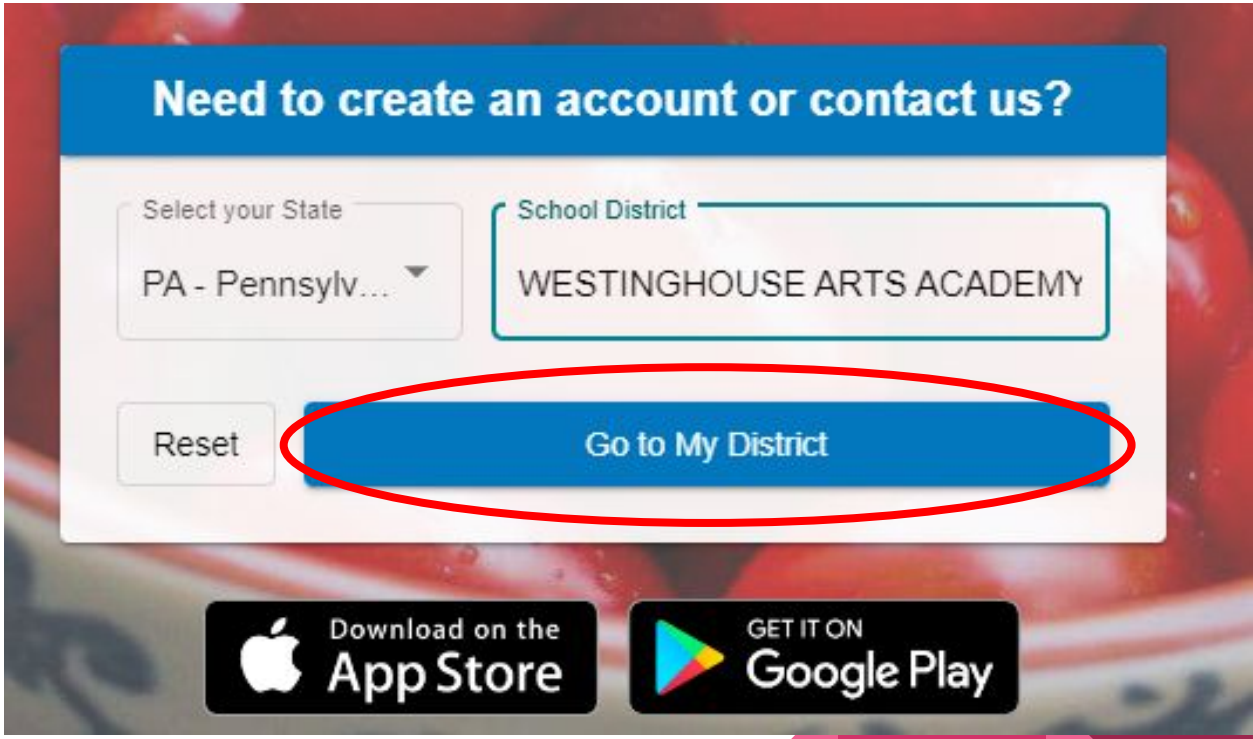
Click “Go to My District”



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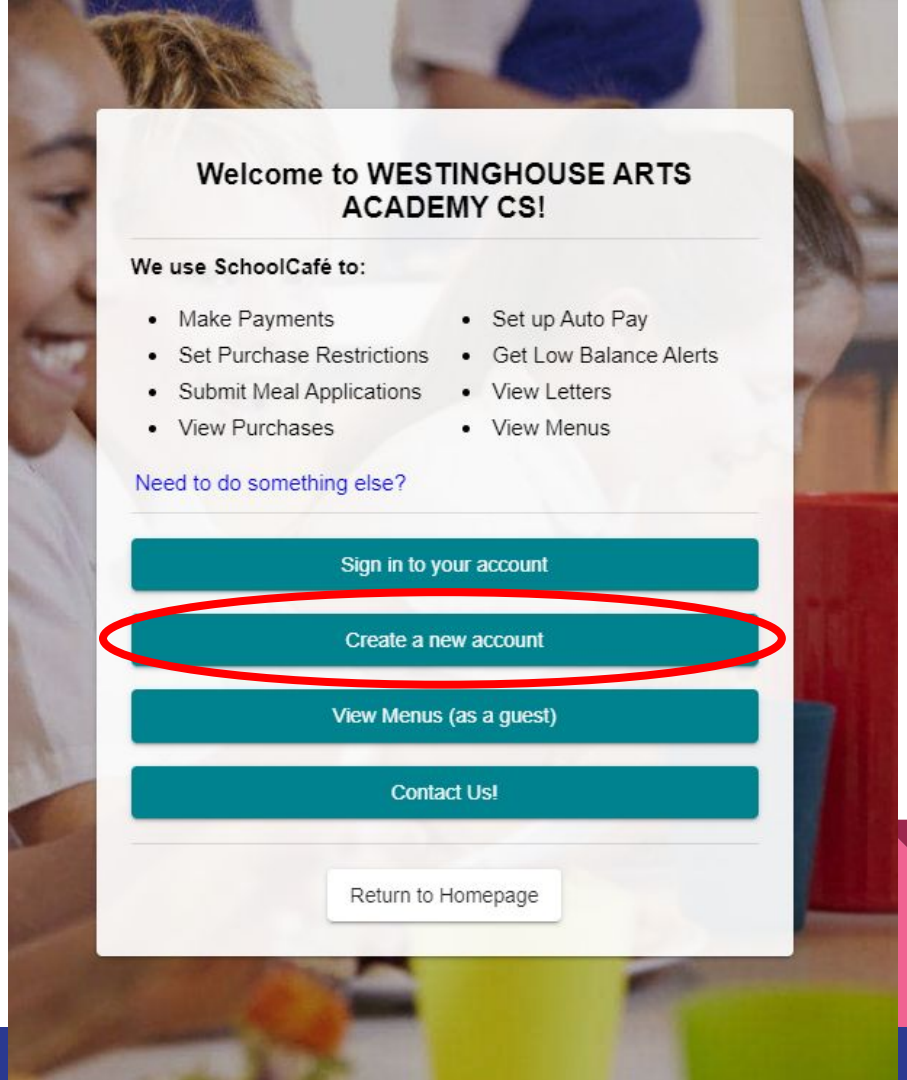
Click on “Create a new account”



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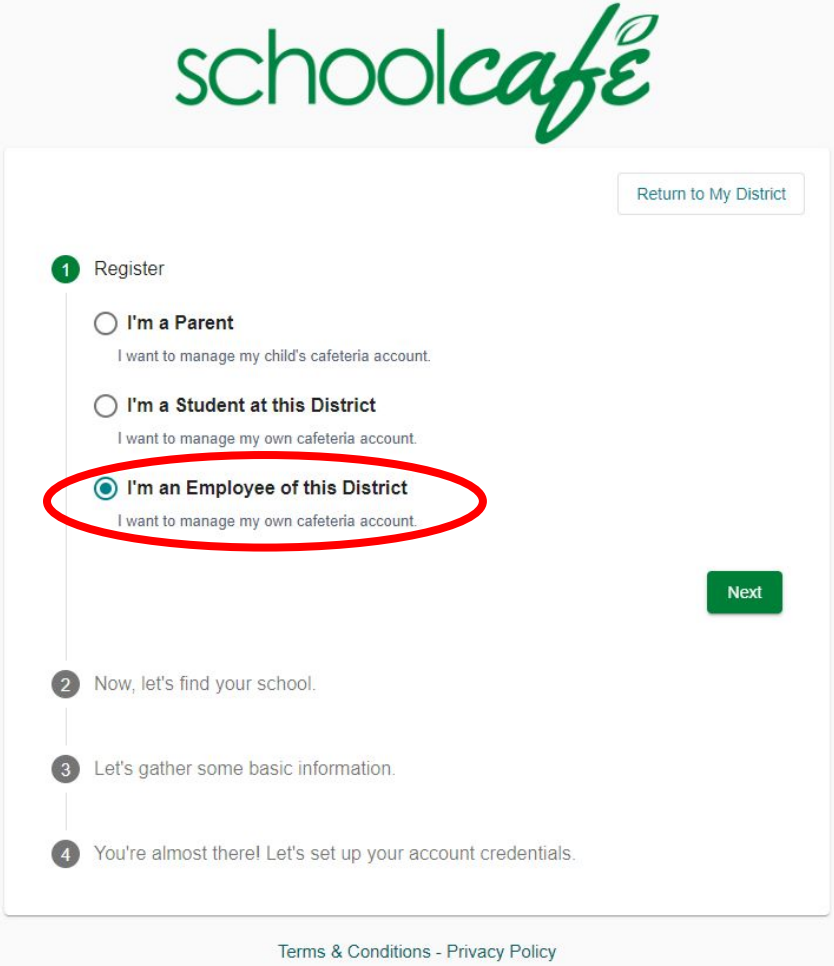
- Select “I’m an Employee of this District”
- Click “Next”



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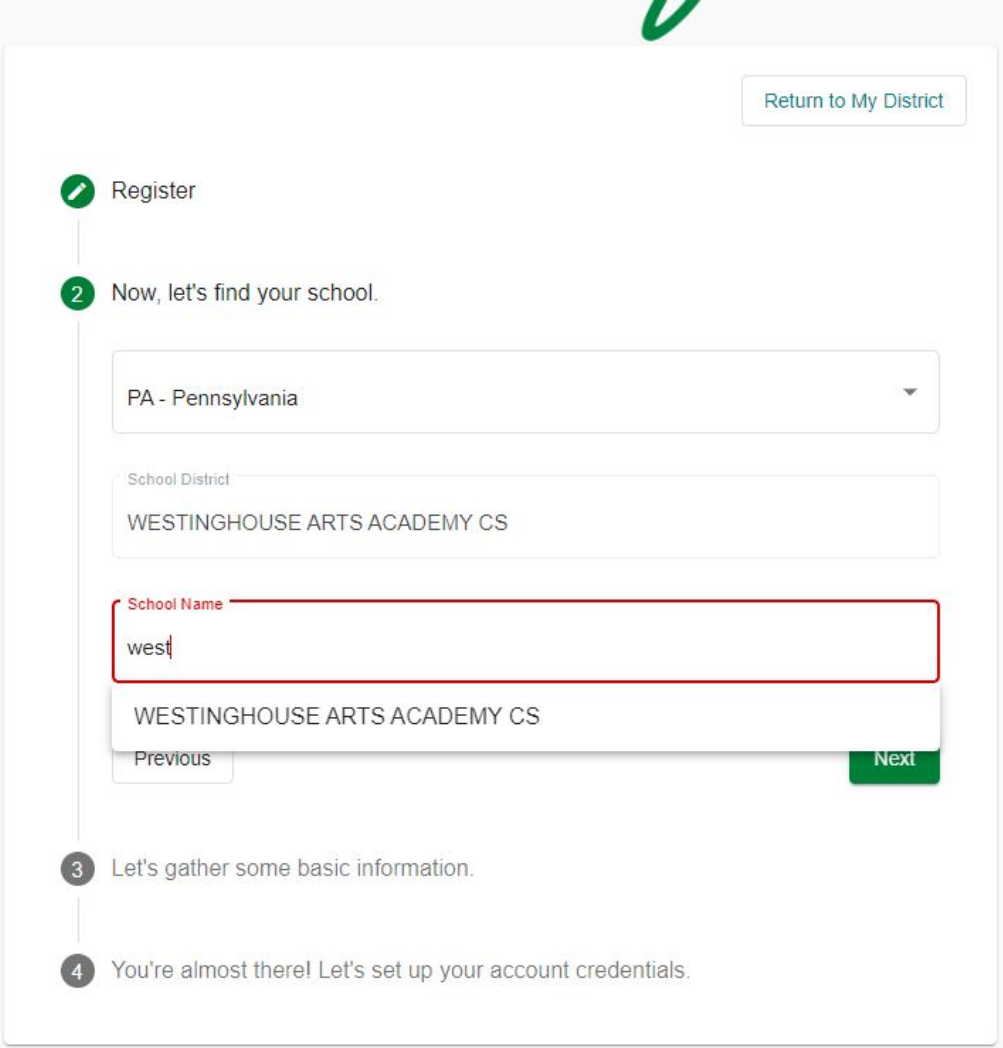
The school name is Westinghouse Arts Academy CS



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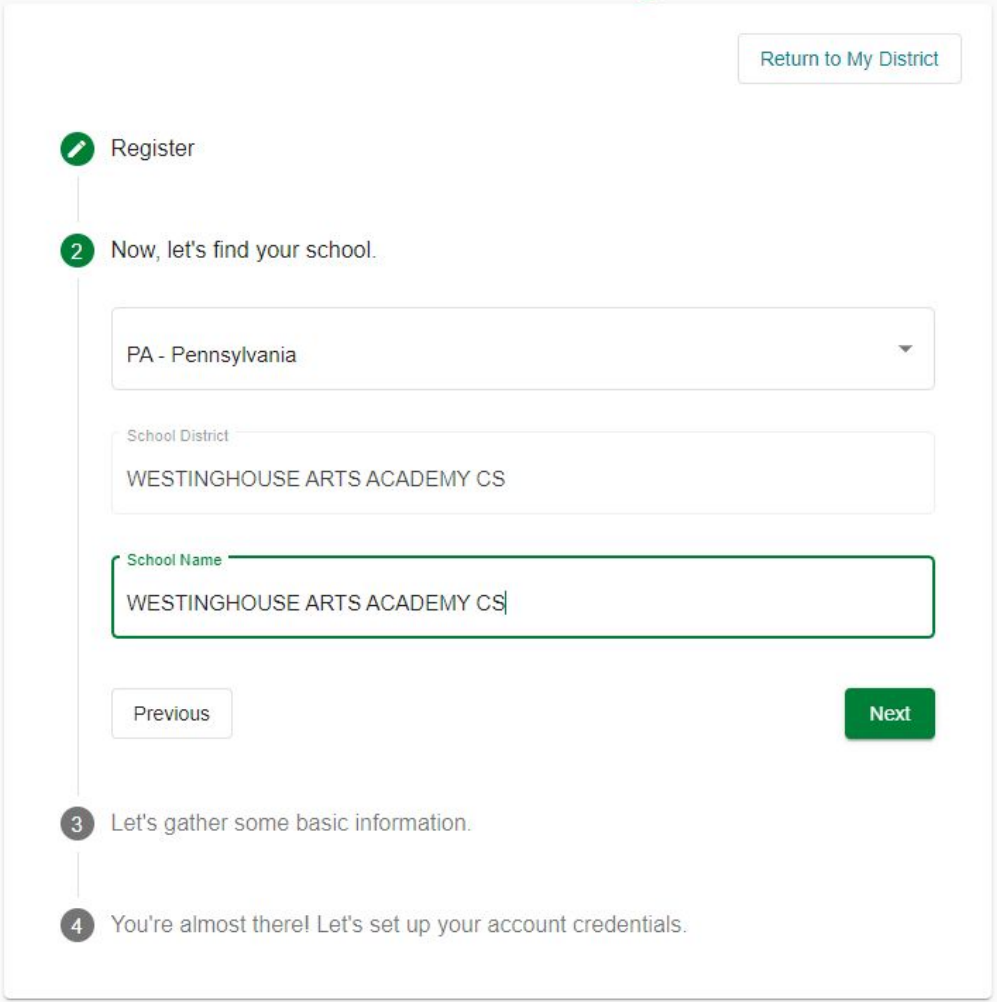
- It will Auto-Fill
- Click “Next”



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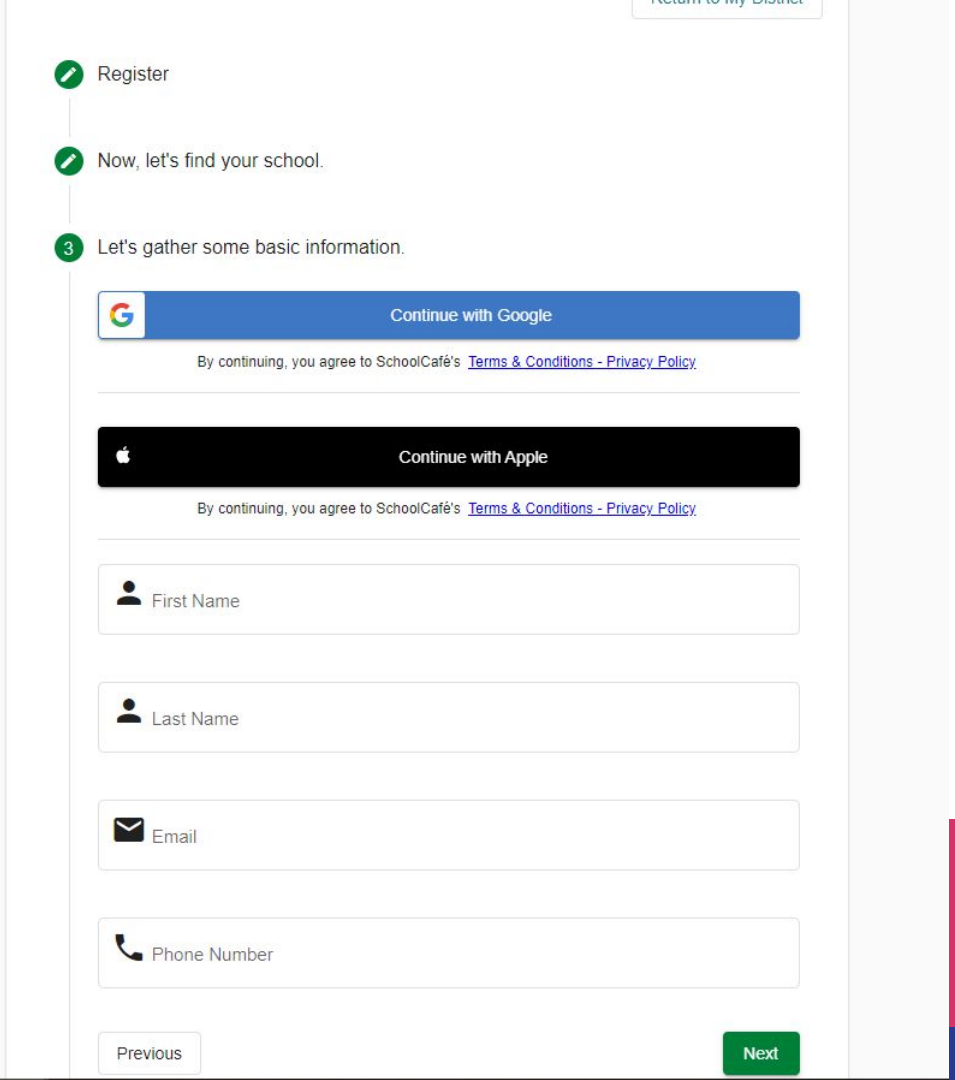
Fill in Name, Email, and Phone Number



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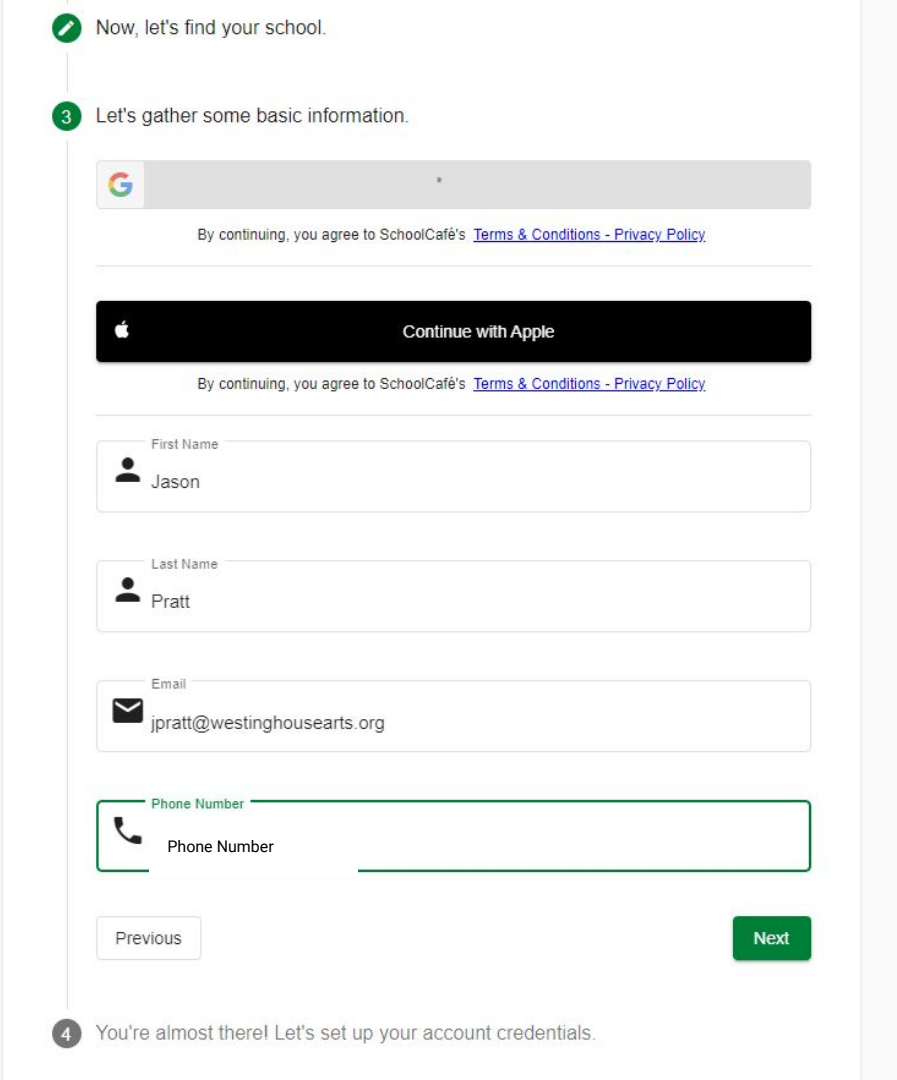
Click “Next”



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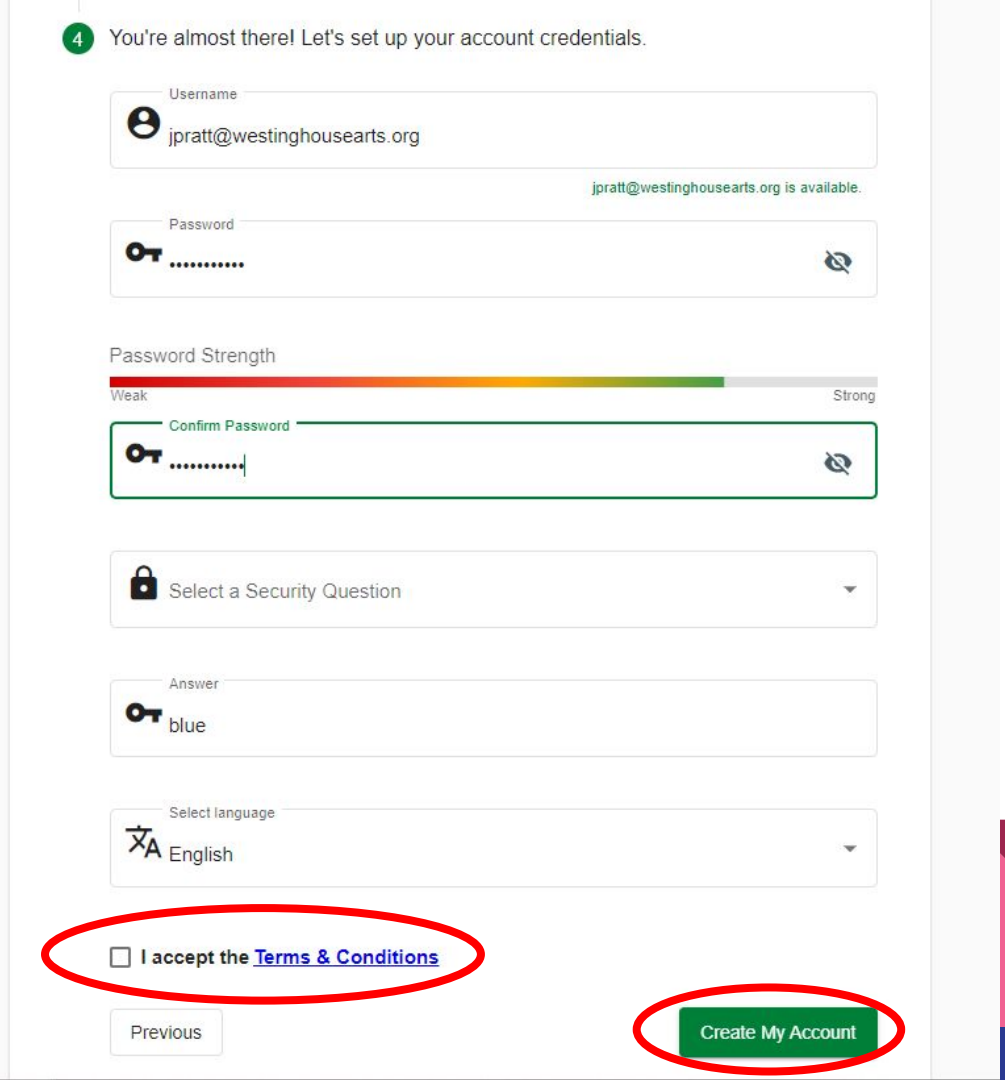
- Fill out the Password and Enter a Security Question and Answer.
- Click “I accept” checkbox
- Click “Create My Account



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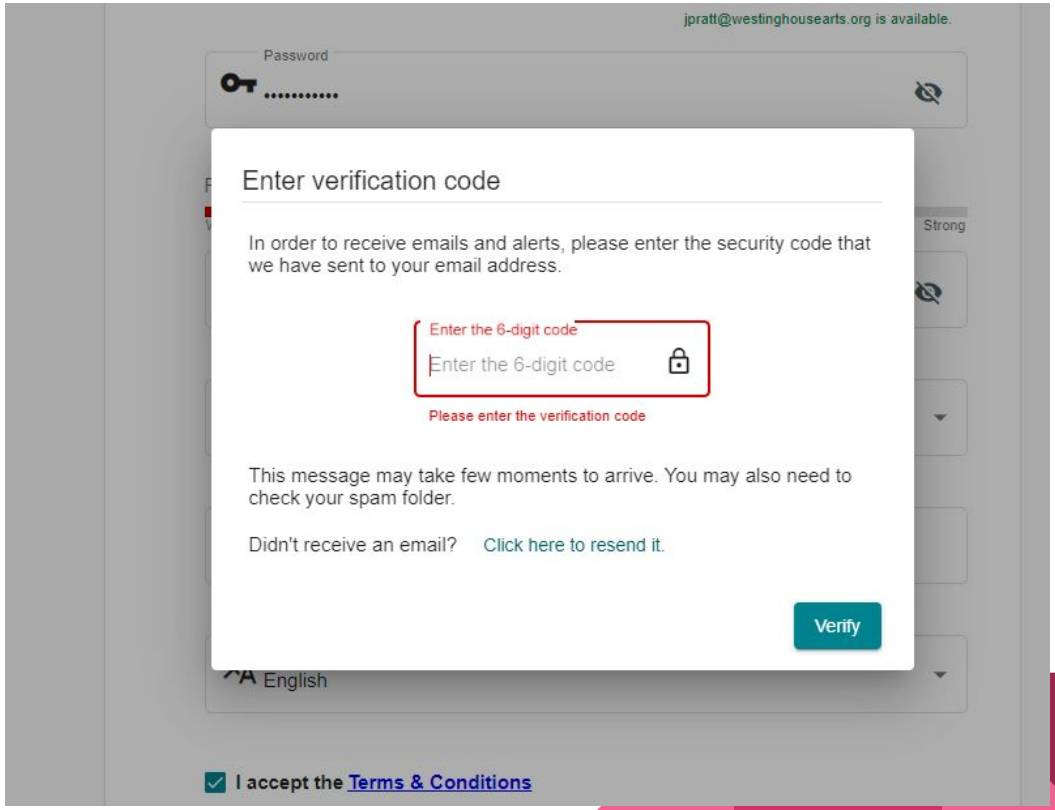
- Check your e-mail for verification code.
- Enter code, click “Verify”



School Cafe

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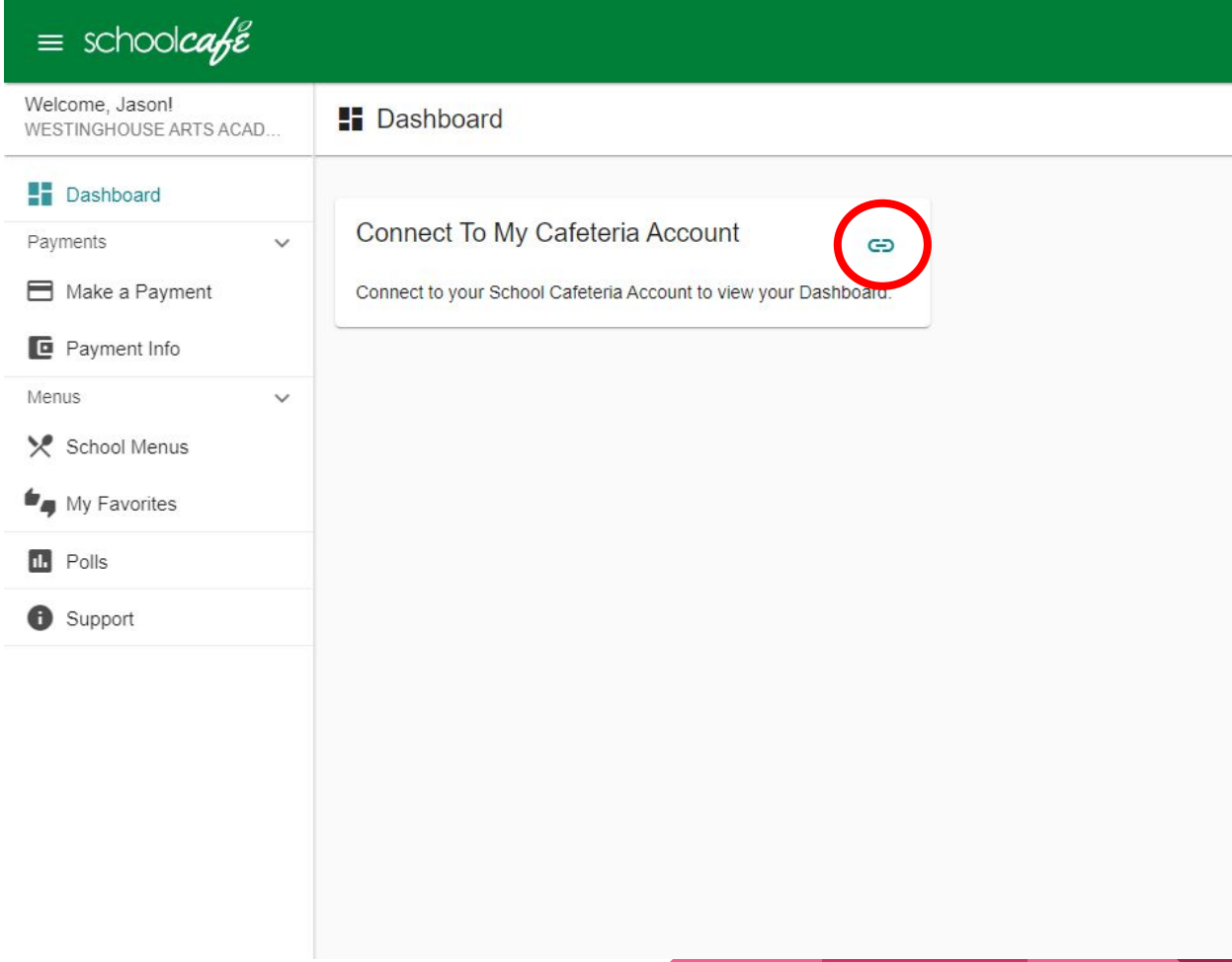
Click the chain link next to Connect To My Cafeteria Account



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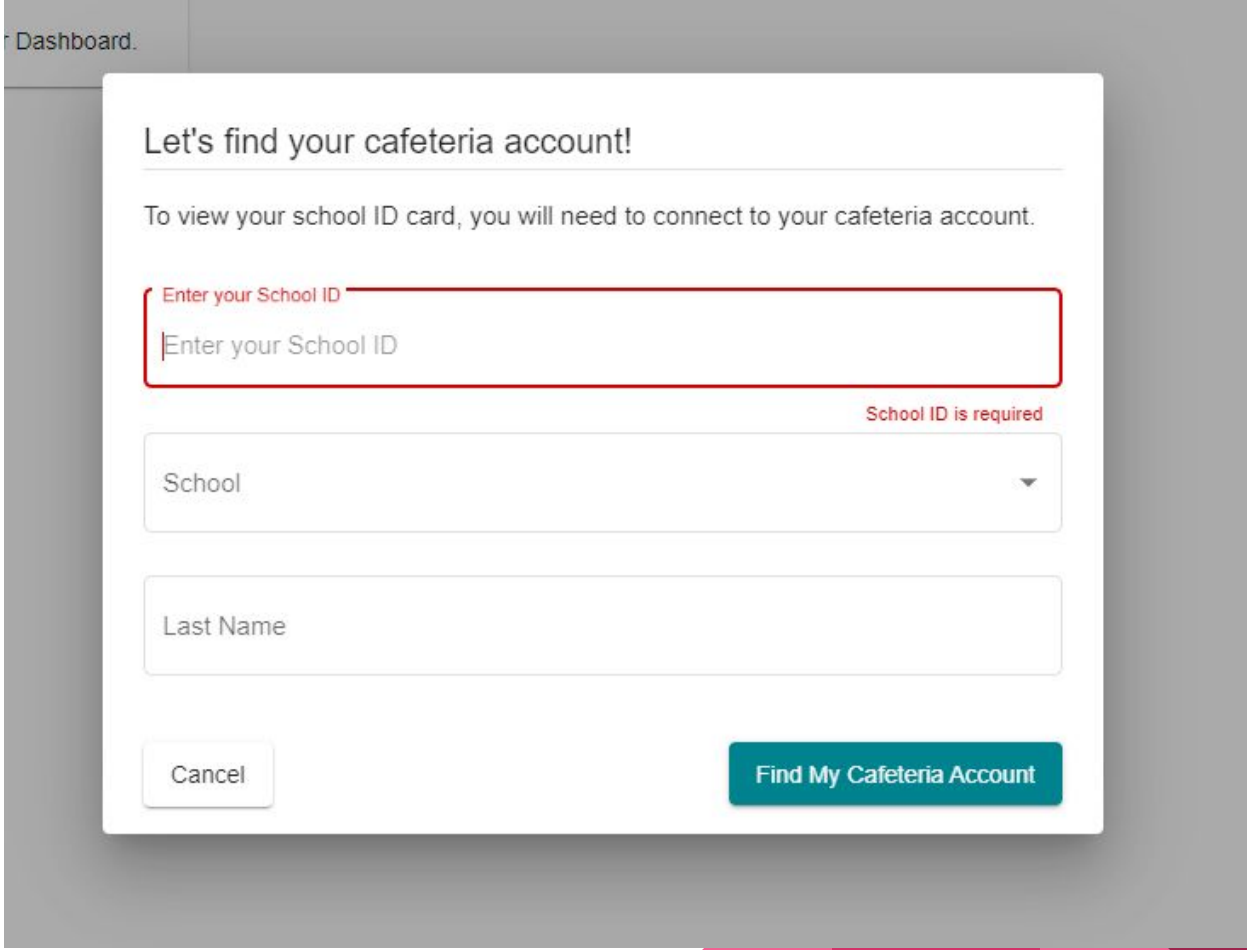
- Enter your School ID
- Select “Westinghouse Arts Academy CS” from the drop down menu.
- Enter your Last Name



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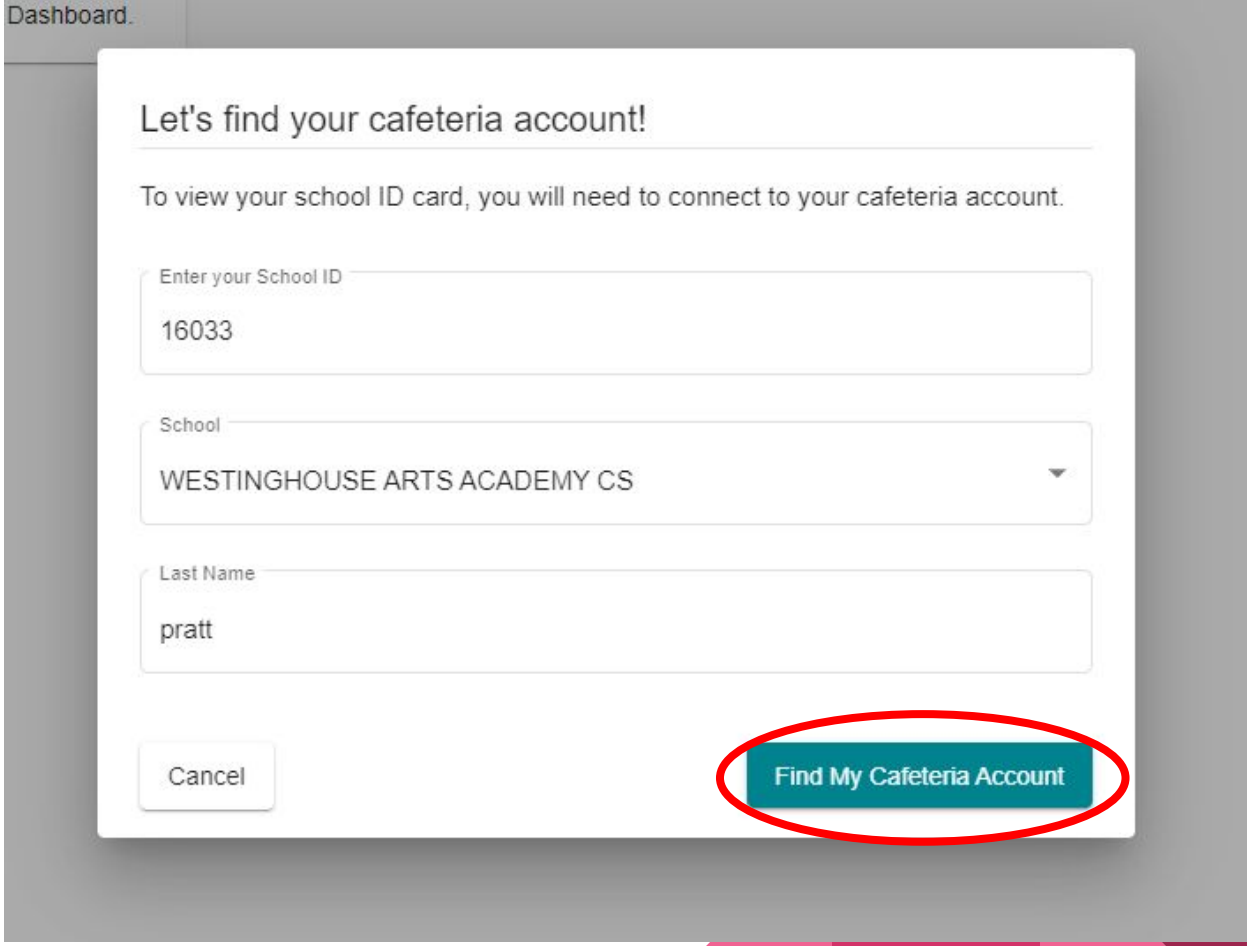
Click “Find My Cafeteria Account”



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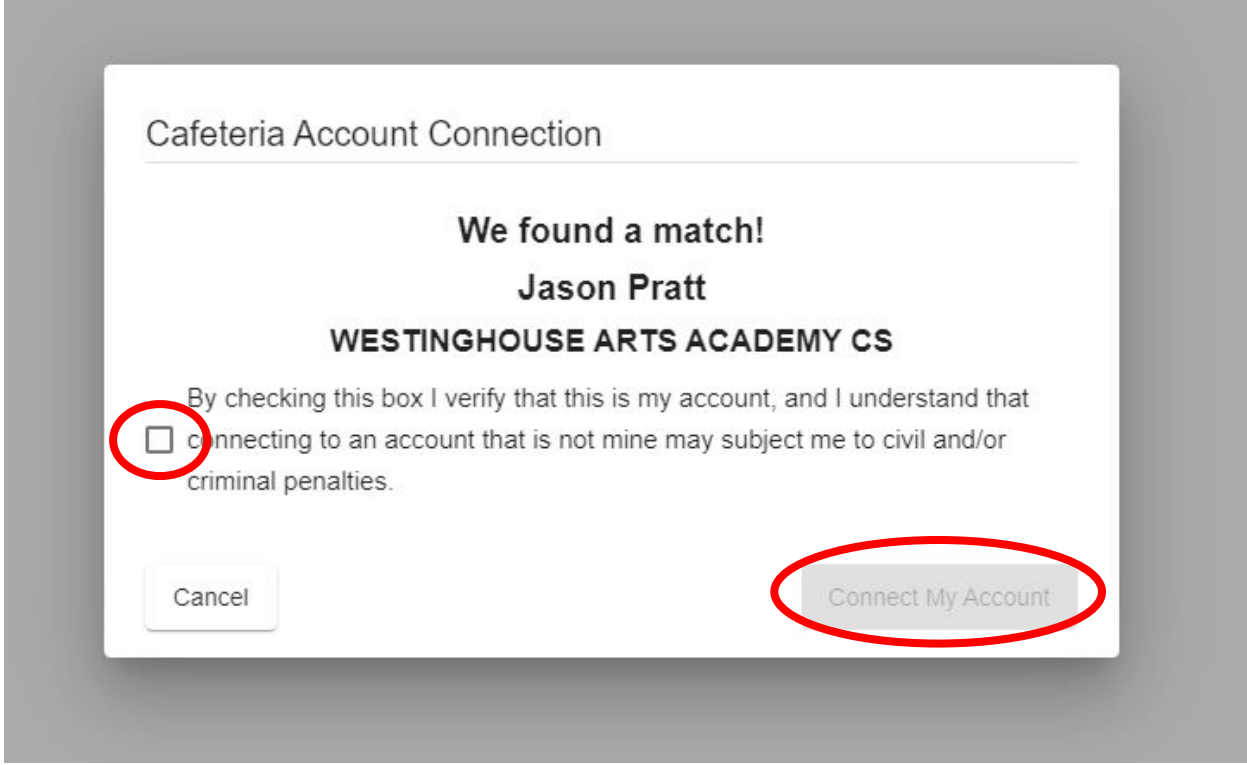
- Check the verification box
- Click “Connect My Account”



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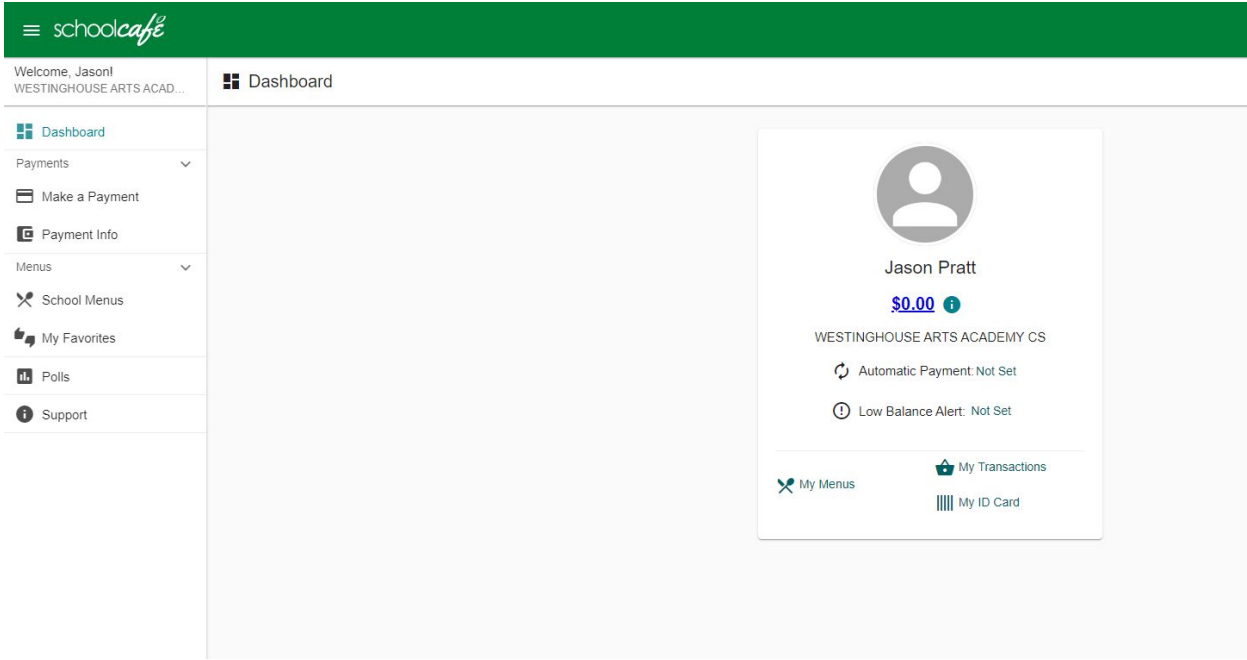
You’re all set!